

SINGAPORE MALAY TEACHERS CO-OP LTD

785, Geylang Road Singapore 389673

Tel: 6743 9595 Fax: 67439559

Email: faridah_dkb@sgm.com.sg

Website: www.sgm.com.sg



DKB MEMBERSHIP APPLICATION

APPLICANT'S PARTICULARS		
Full Name :	NRIC No :	
Resident Address :	D.O.B :	
Postal Code :	Contact No:	
School / Company Address :	HM :	
	HP :	
	OFFICE :	
	FAX :	
	EMAIL :	
APPLICANT'S DEPENDANT(S)		
<u>DEPENDANT (1)</u>	<u>DEPENDANT (2)</u>	
Full Name :	Full Name :	
NRIC No :	NRIC No :	
D.O.B :	D.O.B :	
Designation :	Designation :	
Relation to applicant :	Relation to applicant :	
<u>DEPENDANT (3)</u>	<u>DEPENDANT (4)</u>	
Full Name :	Full Name :	
NRIC No :	NRIC No :	
D.O.B :	D.O.B :	
Designation :	Designation :	
Relation to applicant :	Relation to applicant :	
<p><i>I have read and understood the Society's By Laws on DKB (Dana Kebajikan Bersama), as printed on the reverse, and do agree to be bound by them and by such amendments as may from time to time be made to them.</i></p> <p><i>I declare that the information given is correct. I also agree to obey all Rules on Dana Kebajikan Bersama and all other administrative rules that are related to my account.</i></p> <p><i>I, the owner of the capital, agree to allow SGM to deduct the amount as stated/mentioned from my monthly salary / GIRO.</i></p> <p>.....</p> <p>Applicant's Signature</p>		<p>.....</p> <p>Date of Application</p>
FOR OFFICE USE		
Membership No:	Date of Approval	Payment Mode
		<input type="checkbox"/> CPO <input type="checkbox"/> GIRO <input type="checkbox"/> Cash <input type="checkbox"/> Cheque

5. ENTRANCE FEES

- 5.1 A person who is being accepted as a member to this Fund shall pay a non-refundable entrance fee of \$3.00 (Dollars Three)
- 5.2 Ordinary Members shall pay the entrance fee to the Society by normal deduction from their salaries and External Members shall pay the entrance fee to the Society by cash payment.

6. SUBSCRIPTION

- 6.1 Every member shall pay a non-refundable monthly subscription of \$3.00 (Dollars Three).
- 6.2 Ordinary Members shall Pay the monthly subscription to the Society by normal deduction from their salaries and the Senior and Associate Members shall pay the monthly subscription to the Society by cash payment.
- 6.3 The monthly subscription collected from the members shall be credited directly to the General Fund.

7. ELEGIBILITY FOR GRANTS

- 7.1 Every member of this Fund shall be eligible to receive grants under these Rules only after he has been member for at least 3 months and further provided that he is not in default.
- 7.2 An application for grants as stipulated in Rule 9 shall be submitted within 1 calendar month from the day the event occurs.
- 7.3 Any application for grants submitted after 1 calendar month from the date the even occurs shall be considered if the member was "on overseas leave" during the material time.

8. MEMBER'S DEPENDANTS

- 8.1 Member's dependants shall be any or all of the following: -
 - (a) Wife/Husband of the member;
 - (b) Natural child, step child and legally adopted child and still schooling; a child above the age of 16 years can be included if he/she is physically and mentally retarded;
 - (c) Natural parents/foster parents/step parents of the member.
- 8.2 Every member shall, upon admission, register his dependants with the Society, in accordance to Rule 8.1(a), 8.1(b) and 8.1(c), by furnishing the relevant documentary\ proof thereof. The Society shall be notified, in writing, of any changes or addition of dependants.

9. TYPES OF GRANTS

9.1 Death Grants:

- 9.1.1 Grants shall be given in accordance with these Rules only upon the death of any member of this Fund or his registered dependants. No member and /or member's child is allowed to claim an award as a matter of right or entitlement.
- 9.1.2 The rate of death grants shall be:

(a) Member	\$1000.00
(b) Wife/Husband of member	\$ 500.00
(c) Natural child, step child and legally adopted child of member	\$ 250.00
(d) Natural parent/foster parents and step parents of members	\$ 250.00
- 9.1.3 Every application for death grant shall be accompanied by a copy of the Marriage Certificate as well as a copy of the Death Certificate.
- 9.1.4 Grant shall be paid only to the member concerned or, in the case of the member's death, the grant shall be paid to the deceased member's nominee(s) who shall have been duly elected by the member in accordance with the Society's registered By-laws.
- 9.1.5 Where there is more than one nominee in each case, the sum shall be disbursed to each nominee in accordance with the proportion spelt out by the member in his nomination form.
 - 9.1.5 Any acknowledgement by a nominee of the due receipt of his share of the grant shall be sufficient discharge to the Board.
- 9.2 The grants for members who have prolonged illness 1 day and above and receiving treatment in a hospital are \$30.00 (Dollars Thirty) per day from the day admitted in a hospital up to a maximum of 20 days of hospitalization in a calendar year.
 - (a) Every application from this grant shall be accompanied by an official receipt from the hospital.
- 9.3 **Calamity Grants:**
 - (a) Disbursement of calamity grants shall only be made if the member's house and property is destroyed by fire, natural phenomena and other calamities.
 - (b) The Sub-Committee shall decide on the amount of the grant based on the loss incurred upon the member concerned;
 - (c) The grant shall be up to the maximum of S\$2,000.00 (Dollars Two Thousand).