



Singapore Malay Teachers' Co-operative Ltd.

UEN: S31CS0008K

Annex B: Proxy Form¹ for Annual General Meeting of Singapore Malay Teachers' Co-operative Ltd on Sat. 29th August 2020

*I _____ (*NRIC/Membership No. _____
_____)

of _____ [address]

*Email: _____

*compulsory / must provide

being a member of **Singapore Malay Teachers' Co-operative Ltd** hereby appoint the Chairman of the meeting as *my proxy to attend, speak and vote for *me and on *my behalf, at the Annual General Meeting of the Society, to be convened and held by way of electronic means at electronic / **online / virtual** on **Sat. 29 August 2020** at **10.30 am** and at any adjournment thereof in the following manner:

** delete as appropriate*

No.	Proposed Resolutions: Please refer to "Laporan Tahunan & Penyata Kewangan Bertarikh, 31 December 2019".	For	Against	Abstain
1	Agenda 3: Mengsahkan minit Mesyuarat Agung Tahunan Ke -82 bertarikh, Sabtu, 27 July 2019.			
2.	Agenda 4: Menerima dan meluluskan Laporan/Penyata Tahunan Lembaga Pengarah 2019/2020.			

¹ Instrument of appointment under the Second Schedule of the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Charities, Co-operative Societies and Mutual Benefit Organisations) Order 2020.



No.	Proposed Resolutions: Please refer to "Laporan Tahunan & Penyata Kewangan Bertarikh, 31 December 2019".	For	Against	Abstain
3.	Agenda 5: Menerima dan meluluskan Laporan/Penyata Jawatankuasa Audit/Audit Dalaman 2019/2020.			
4.	Agenda 6: Meluluskan pindaan Undang-undang Kecil (By-Laws) SGM Singapura Koperatif Bhd (Singapore Malay Teachers' Co-operative Ltd)			
5.	Agenda 7: Meluluskan Dana Reserve (Reserve Fund).			
6.	Agenda 8: Meluluskan Laporan/Penyata Juruaudit luar, Tetuan Rohan.Mah & Penyata Kewangan SGM bertarikh, 31 December 2019.			
7.	Agenda 9: Meluluskan peruntukan lebihan kasar kewangan 2019, berjumlah \$52,783 kedalam Dana Reserve (Reserve Fund).			
8.	Agenda 10: Meluluskan laporan Jawatankuasa Pengurusan Dana Kebajikan Bersama (DKB): 10.1 penyata kewangan bertarikh, 31 December 2019; dan 10.2 mengubah fungsi DKB menjadi Lembaga Kebajikan Bersama SGM bercorak Mutual Benefits Organisation (MBO).			
9.	Agenda 11: Meluluskan anggaran perbelanjaan (Budgets) SGM Koperatif Bhd; SGM Murni dan SGM Little KiDZ, untuk tahun 2021.			
10.	Agenda 12: Melantik/melantik semula 5 orang Lembaga Pengarah untuk penggal 2020 – 2023 (Tiga tahun).			
11.	Agenda 13: Melantik juruaudit luar Tetuan _____ untuk SGM bagi tahun 2021.			
12.	Agenda 14: Membincang cadangan bertulis yang telah diterima oleh Pengerusi SGM sekurang-kurangnya 7 hari sebelum MAT SGM Ke-83.			



No.	Proposed Resolutions: Please refer to "Laporan Tahunan & Penyata Kewangan Bertarikh, 31 December 2019".	For	Against	Abstain

If you wish the Chairman of the meeting as your proxy to cast all your votes **For** or **Against** a resolution, please tick with "√" in the **For** or **Against** box in respect of that resolution. If you wish the chairman of the meeting as your proxy to **Abstain** from voting on a resolution, please tick with "√" in the **Abstain** box in respect of that resolution. **In the absence of specific directions in respect of a resolution, the appointment of the Chairman of the meeting as your proxy for that resolution will be treated as invalid.**

Dated this _____ day of _____ 2020.

Signature of member _____

Important Notes:

- (1) The Annual General Meeting will be convened and held by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Charities, Co-operative Societies and Mutual Benefit Organisations) Order 2020.
- (2) Alternative arrangements relating to attendance at the Annual General Meeting via electronic means (including the means by which the meeting can be electronically accessed), sending of substantial and relevant matters to be raised to the Chairman of the meeting in advance of the Annual General Meeting, addressing of substantial and relevant matters **by 12 noon on 20th August 2020** of the Annual General Meeting, and voting by appointing the Chairman of the meeting as proxy at the Annual General Meeting, are set out in the accompanying Notice of Annual General Meeting dated 29th August 2020.
- (3) **Due to the current COVID-19 situation in Singapore, a member will not be able to attend the Annual General Meeting in person. A member must appoint the Chairman of the meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the Annual General Meeting if such member wishes to exercise his/her/its voting rights at the Annual General Meeting.**



- (4) By submitting this proxy form, the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 29th August 2020.
- (5) Where a member appoints the Chairman of the meeting as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the meeting as proxy for that resolution will be treated as invalid.
- (6) The instrument appointing the Chairman of the meeting as proxy (i.e. **this Proxy Form**) **must be deposited with the Society** in the following manner:
 - (a) if submitted by post, be lodged with ***Singapore Malay Teachers' Co-operative Ltd. at 785 Geylang Road, Singapore 389673***; or
 - (b) if submitted electronically, be submitted via email to ***the Manager at moen_kasir@sgmcoop.org.sg***,in either case, **the Proxy Form must be submitted by 20 August 2020.**
- (7) A member who wishes to submit an instrument of proxy must first download, complete and sign the proxy form, before submitting it by post to the mailing address provided above, or before scanning and sending it by email to the email address provided above.
- (8) **In view of the current Covid-19 situation and the related safe distancing measures which may make it difficult for members to submit completed proxy forms by post, members are strongly encouraged to submit completed proxy forms electronically via email.**
- (9) The instrument appointing the Chairman of the meeting as proxy must be under the hand of the appointer or of his attorney duly authorised in writing or, where it is executed by an organisation, be executed either under its seal or under the hand of an officer or attorney duly authorised.
- (10) The Society shall be entitled to reject the instrument appointing the Chairman of the meeting as proxy if it is incomplete, improperly completed or illegible or where the true intentions of the appointer are not ascertainable from the instructions of the appointer specified in the instrument appointing the Chairman of the meeting as proxy.